

2015 Vorgee Brisbane OWS Meet

Lake Kawana

3 October 2015

Entry Procedure

Entry Information

Entries for this Meet are available via Online Meet Entries and Team Manager Formats.

Entry Fee

Online Meet Entries: \$30.00*

Team Manager Entries: \$32.00

*Plus online processing fee (flat rate 4.0375%)

All competitors in the 10km events will be given a 5km time and will be eligible to receive medals for 10km and 5km events.

- * Interstate members must obtain a clearance from their respective State Association prior to 21 September 2015, the closing date for this meet.
- * International swimmers training with clubs in Australia must be nominated under their country name, not the Australian club name. Current International clearances must be obtained before 21 September 2015.

Online Meet Entries (OME)

If you are wishing to enter using Online Meet Entries click [here](#).

How to enter via OME click [here](#)

Important Note: If you enter the 10km events **do not enter the 5km event as you are automatically entered in the 5km event at no additional cost.**

OME closes **Midnight, Monday 21 September 2015.**

Team Manager Entries

If unable to use OME, you can continue to use Team Manager Files. The Team Manager file must **not** contain any entries that have been processed using the OME portal (no duplicate entries).

Entries may only be submitted by Race Secretaries of an affiliated Club using a Team Manager Entry File. The Team Manager File is found [here](#).

Individuals must contact their Club in order to complete the nomination process. Brisbane Swimming will not accept entries from individual members.

Club Team Manager Entry files must be received by **Midnight, Monday 21 September 2015.**

Entries may only be submitted by the Nominations Officer of an affiliated Club. Entries will **not be accepted** from individual members.

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Please ensure:-

- You are using the correct [CLUB CODE](#) (list found in title)
- All athletes are entered using their full name and correct DOB as per their membership information. (Note: if this information is not correct the results may not match to the athletes results history in Results Central)
- Meet Manager ID are correct (Instructions on Meet Manager ID can be found [here](#))
- All competitors are registered members of Swimming Australia (export instructions found [here](#)).
- Team Manager Entry Report with proof of Time (.pdf format) instructions found [here](#).
- [Custom Times spread-sheet](#) (if applicable)

Failure to comply with the above will result in your club's TM file being deemed incomplete. Incomplete TM Entry files will incur an administration fee of \$25 per club.

Incomplete TM files are determined by the following:

- Swimmers are not registered members of Swimming Australia
- Meet Entries Report is not submitted
- Meet Entries Report does not show 'proof of time'
- Custom Times proof of time spread-sheet is not completed for 'custom times' entered into TM
- Any updates or amendments to original TM Meet Entries file after submission

Attachments to be emailed to Brisbane Swimming by Midnight, Monday 21 September 2015 are:

- One COMPLETE TM Entry File ONLY (no amendments to the file may be made after submission)
- TM Meet Entries Report with proof of time (.pdf format) (instructions found [here](#))
- [Custom Times spread-sheet](#) (if applicable)

Late Entries

Late entries will be accepted on the day of the meet between 7:00am and 7:30am **only**. A late fee of **\$50.00** (GST inclusive) is applicable, which will be invoiced to the relevant clubs subsequent to the event. Cash will not be accepted for late fees on the day of the meet.