2016 Vorgee Brisbane Sprint Championships
Brisbane Aquatic Centre
6 & 7 February 2016
Entry Procedure

Entry Information
Entries for this Meet are available via Online Meet Entries and Team Manager Formats.

Relay Entry Fee
Online Meet Entries: $10.00*
Team Manager Entries: $11.00
*Plus online processing fee (flat rate 4.0375%)

Online Meet Entries (OME)
If you are wishing to enter using Online Meet Entries click here.
How to enter via OME click here

OME closes **Midnight, Monday 25 January 2016**.

Team Manager Entries
If unable to use OME, you can continue to use Team Manager Files. The Team Manager file must **not** contain any entries that have been processed using the OME portal (no duplicate entries).

Entries may only be submitted by Race Secretaries of an affiliated Club using a Team Manager Entry File. The Team Manager File is found here.

Club Team Manager Entry files must be received by **Midnight, Monday 25 January 2016**.

Entries may only be submitted by the Nominations Officer of an affiliated Club. Entries will **not be accepted** from individual members.

Please ensure:-
- You are using the correct CLUB CODE (list found in title)
- All athletes are entered using their full name and correct DOB as per their membership information. (Note: if this information is not correct the results may not match to the athletes results history in Results Central)
- Meet Manager ID are correct (Instructions on Meet Manager ID can be found here)
- All competitors are registered members of Swimming Australia (export instructions found here).
- Qualifying times are enforced (instructions on how to enter QT's in TM found here)
- Team Manager Entry Report with proof of Time (.pdf format) instructions found here.
- Custom Times spread-sheet (if applicable)

Failure to comply with the above will result in your club's TM file being deemed incomplete. Incomplete TM Entry files will incur an administration fee of $25 per club.

Incomplete TM files are determined by the following:
- Swimmers are not registered members of Swimming Australia
- Meet Entries Report is not submitted
- Meet Entries Report does not show 'proof of time'
- Custom Times proof of time spread-sheet is not completed for 'custom times' entered into TM
- Any updates or amendments to original TM Meet Entries file after submission

2016 Vorgee Brisbane Sprint Championships
Brisbane Aquatic Centre
6 & 7 February 2016
Entry Procedure

Attachments to be emailed to Brisbane Swimming by Midnight, Monday 25 January 2016 are:
- One COMPLETE TM Entry File ONLY (no amendments to the file may be made after submission)
- TM Meet Entries Report with proof of time (.pdf format) (instructions found here)
- Custom Times spread-sheet (if applicable).

Late Entries
All entries submitted after this time will incur a late nomination fee of $50.00 per event.

Late entries will be accepted in the timing room up until ½ hour before the commencement of each day of competition. Late entries are subject to lane availability in the event, and may result in swimmers being entered in the slowest heat.